



## RECORD OF PROCEEDINGS

### EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING December 10, 2024

#### 1. CALL TO ORDER / ROLL CALL

Director Hays called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:04pm. Present from the Board were President Betsy Hays, Second Vice President Don Rosenthal, Treasurer Peter Eggers, and Secretary Nina Armah. Vice President Mary McGhee arrived at 5:10pm. Youth Advisory Board Members Tyler Guyton and Xavier Gomez were also present.

Present from staff were Executive Director (ED) Cory Vander Veen, Director of Operations (DO) Brian Tucker, Grants & Strategy Manager (GSM) Liz Cohen, and Executive Assistant (EA) Maddy Evans.

#### 2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

ED Vander Veen proposed removing the Public Art Application from the agenda.

GSM Liz Cohen shared about funds raised for Buchanan Park to date.

Director Hays requested to move the Election Resolution from the Consent Agenda to *Discussion*

*Items From Consent Agenda.*

##### MOTION

Director Rosenthal moved that we remove the Public Art Application from the agenda. Director Eggers seconded and the motion passed unanimously.

#### 3. NOVEMBER 19, 2024 REGULAR MEETING MINUTES

##### MOTION

Director McGhee moved to approve the November 19, 2024 Board of Directors Regular Meeting Minutes as amended. Director Eggers seconded and the motion passed unanimously.

#### 4. GENERAL PUBLIC COMMENT

There were no public comments.

#### 5. CONSENT AGENDA

2025 Budget Resolution, GOCO Resolution

##### MOTION

Director Rosenthal moved to approved the 2025 Budget Resolution and the GOCO Resolution on the consent agenda. Director McGhee seconded and the motion passed unanimously.

#### 6. DISCUSSION ITEMS FROM CONSENT AGENDA

The 2025 Election Resolution was removed from the consent agenda for discussion. The Board asked about how much more expensive it would be to have Wulf Recreation Center as a polling place location in addition to Buchanan Park Recreation. ED Vander Veen explained the additional costs that would occur from Election Judges, staffing an assistant DEO, and transporting ballots to the secure off-site location.

##### MOTION

Director Eggers moved to adopt Resolution 2024-011, Resolution to Call for the 2025 Regular District Election and Appointing a Designated Election Official. Director McGhee seconded and the motion passed unanimously.

#### 7. PUBLIC ART APPLICATION

This item was removed from the agenda.

#### 8. EPRD SENIOR CENTER PROPOSAL

ED Vander Veen emphasized the community's need for a gathering space for seniors. Two main options were discussed: revitalizing the Miller House, which would involve significant costs and renovations, or establishing a new senior space within existing facilities (specifically the playschool room) that could be developed more quickly and at a lower cost. The District aims to enhance programming and partnerships with Seniors for Wellness with this opportunity. As it stands, the playschool room is used for four days per week for a few hours per day, which generates about \$2,000 annually. The Board & Staff discussed ways to convert this room into a senior space, while still being able to offer the playschool services to the families that use it. The Board supports staff looking into this deeper and putting together a more formal proposal. They would like to see financials related to converting the playschool room into the Senior Center, and for running the Senior Center with support from Seniors4Wellness.



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#### 9. 2025 BOARD MEETING SCHEDULE

The team reviewed the proposed 2025 Board Meeting schedule, noting that we will be offering a trial period for hybrid Board Meetings between January and March. It will be important to evaluate attendance during the trial period to determine if hybrid meetings should continue. The team discussed the reasons for holding the meetings primarily at Buchanan, with consideration for remote accessibility and technology setup as key factors. The Board emphasized the need for clear communication regarding meeting locations and formats.

#### 10. OLD BUSINESS & UPDATES

Staff discussed the design build process, highlighting the advantages of the Construction Management General Contractor (CMGC) model, which integrates contractor input during the design phase. This approach aims to improve design efficiency and cost management, particularly for complex projects like pools. The conversation also touched on the importance of maintaining competitive bidding while allowing for flexibility in design modifications.

The Fieldhouse addition is progressing well, with positive feedback from fire and utility departments regarding safety and infrastructure.

Financial updates revealed a much better Q3 performance, with payroll issues resolved to a minimal amount. The team is also excited about the upcoming credit card system that will streamline expense reporting and improve oversight.

Board and staff briefly discussed the placement of an art sculpture that is being proposed to be added to EPRD's Public Art collection. Logistics were briefly discussed, and staff will share more information about this art piece at January 2025 Board Meeting.

ED Vander Veen outlined the timeline for the Certificate of Participation (COP) approval, with plans for updates in January and February leading to a vote in March. Board and staff agreed that they want the public to be informed about this.

ED Vander Veen emailed the Board an additional resolution (resolution 2024-012) prior to the Board Meeting, which needed to be adopted at this meeting.

#### MOTION

Director Rosenthal moved to adopt Resolution 2024-012, to Appropriate Sums of Money by the Board of Directors of the Evergreen Park and Recreation District. Director McGhee seconded and the motion passed unanimously.

#### 11. INITIAL DRAFT OF THE JANUARY 2025 BOARD MEETING AGENDA

Resolution Designating Official Posting Locations (Consent Agenda), Public Art Application, Senior Center Update, Financial Update, COP Update, Executive Session (Executive Director Performance Review)

#### ADJOURNMENT

Director Rosenthal moved to adjourn the December 10, 2024 Board of Directors Meeting. Director McGhee seconded, and the motion passed unanimously. The meeting was adjourned at 6:55pm.

Respectfully Submitted,  
Madalyn Evans  
Executive Assistant