



GROUNDSKEEPER 2

Position:	Groundskeeper 2
Department:	Park Operations
Reports to:	Park Operations Manager
Location:	Park Operations Building
Status:	Part Time 1 (up to 30 hours per week)
Hourly Wage:	\$15.61-\$21.45

Nature of Work

Under the direction of Park Operations Manager, this position performs general site maintenance of park and field areas. This could include but is not limited to lining and dragging ball fields, irrigating turf, mowing, trimming and edging grass and non-irrigated park and open space terrain, removing trash and litter, cleaning and maintaining restrooms and public shelters, cleaning and maintaining outdoor courts such as basketball and tennis, and weeding and watering flower beds. Must be willing to complete assignments during inclement weather and work assigned weekend or evenings may be required.

Essential Functions

- Maintain and inspect fields, parks and trails.
- Mow and maintain grounds.
- Inspect parks and assist in the enforcement of rules.
- Assist with snow removal of facilities, pathways, walkways, and parks.
- Help with ice maintenance, and watering of lake.
- Comply with all safety standards of the district and position.
- Must possess a highly defined focus toward both internal and external guest service.
- Other duties as assigned.

Management & Supervisory Duties

- N/A

Illustrative Examples of Duties

- Set up and removal of sports field amenities, as well as playground and trail maintenance.
- Majority of the work is performed outdoors and may be exposed to extreme cold, heat, wet, snow, humid or icy conditions.
- Perform all required duties in a timely fashion.

Skills

- Ability to safely and effectively use a variety of tools including mowers (riding and push), 4-Wheeler. Shovels, pick axes, rakes, grub hoes, rock bars, pruning shears and saws, weed whips and various hand tools.

Knowledge

- Thorough knowledge of landscaping, and operation of heavy equipment.

Abilities

- Strenuous hiking and movement of heavy objects like rocks, trees and dirt. This includes stooping,





bending, pushing and lifting up to 75 lbs.

Required Training, Experience & Qualifications

- Current CPR/first aid certification or receive within six months of hire.
- Completion High School Diploma or equivalent with 2 years’ experience in outdoor maintenance totaling approximately 430 hours of experience per year.
- Must possess current driver's license with an acceptable driving record.
- Must be 21 years of age or older
- Experience in one or two of the following is strongly preferred:
 - Carpentry
 - Landscaping/Hard-scaping
 - Mechanical Abilities
 - Equipment Operation
 - Snow Plowing

Physical/Cognitive Requirements

Cognitive Behavior

- The ability to understand and follow oral instruction.
- The ability to understand and follow written instruction.
- The ability to guide and/or provide instruction.
- The ability to make decisions based on the parameters of established policies and procedures.
- The ability to understand the general meaning of the modern English language and to present ideas in a clear and concise manner.
- The ability to perform arithmetic operations quickly and accurately aided by a calculator, adding machine, or measuring device.
- The ability to comprehend forms in space and understand the relationships of plane and solid objects (i.e. the ability to “visualize” objects of two or three dimensions, or to think visually of geometric forms

Manual Dexterity

- Ability to use the following:

Equipment Used	
Telephone Communications	Hand Tools
Radio/Console	Power Tools
Calculator/Adding Machine	Wood Working Device
Fax Machine	Other as Applicable
Manipulation of computer keyboard and mouse	

Climbing

- Ability to climb the following:

Climbing	
Ladders	Step Ladders
Step Stools	Extension Ladder
Stairways (1-3 Flights)	





Strength

- Ability to manipulate materials or equipment (lbs.)use the following:

Movement	Weight	Frequency
	25 +	Continuously
Lift	X	X
Push/Pull	X	X
Hold/Carry	X	X

*Please note the type of manipulation, as listed above, can be performed in either one, or a combination of, the following positions.

- Ground to waist
- Waist level
- Waist to shoulder
- Above shoulder

Walking/Standing/Running

Movement	Hours	Frequency
	6+	Frequently
Sit	X	X
Stand	X	X
Walk/Run*	X	X

*Please note one may be walking and/or running of terrain or various textures (i.e. flat, rough, mountainous, etc.)

Stooping, Kneeling, Crouching, and/or Crawling

*Please note all positions within this organization require one to stoop, kneel, crouch or crawl. The ability to perform these tasks are considered necessary for all available positions.

Driving

Type of Vehicle	Manual Transmission	Automatic Transmission
Car	X	X
Van	X	X
Small Truck	X	X





Medium Truck	X	X
Large Truck	X	X
Bus	X	X

Working Conditions

Temperature Range (Degrees Fahrenheit)	Indoor	Outdoor
Below Zero		X
0-20	X	X
20-40	X	X
40-60	X	X
60-80	X	X
80-100	X	X
100 +	X	X

*Please note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with this job.

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