



REFEREE/UMPIRE

Position:	Referee/Umpire
Department:	Athletics
Reports to:	Recreation Supervisor-Athletics
Location:	Buchanan & Wulf Recreation Center
Status:	Part-Time 2 (< 20 hours per week)
Hourly Wage:	\$18.00-\$23.56 hourly

Nature of Work

Under the direction of the Recreation Supervisor – Athletics, this position is responsible for officiating at District adult athletic events for the specified sport (softball).

Essential Functions

- Officiates adult games
- Enforces rules of the game
- Timekeeper, score book as needed
- Communicates and explains the rules to players
- Intervenes when rules are violated
- Makes final determinations when decisions are questioned
- Inspects venues for safety and reports anomalies to the Athletics Coordinator/Sports Coordinator
- Assists with coaches' meetings, tournaments, etc. as assigned
- Possesses a highly defined focus toward both internal and external guest service
- Puts away all equipment

Management & Supervisory Duties

- Supervises the scorekeeper on duty when actin as the lead official.

Illustrative Examples of Duties

- Set up and clean up equipment
- Keep activity scores of games
- Officiates/umpires games accordingly

Skills

- Excellent customer service skills
- Excellent written and verbal communication skills
- Must be highly motivated, organized and creative
- Excellent problem solving skills

Knowledge

- Technical knowledge of scoring (including an understanding of the use of scoreboards and scorebooks), and timekeeping for the specified sport
- Excellent knowledge of the current rules for the specified sport

Abilities

- Ability to verbally communicate with people of all ages in stressful situations, including but not limited





to players and coaches

Required Training, Experience & Qualifications

- Three seasons of officiating/umpiring preferred
- Basic first aid and CPR certification
- Sport specific umpire training, and certification preferred

*Please note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with this job.

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