



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

July 25, 2023

1. CALL TO ORDER / ROLL CALL

Director Rosenthal called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:04pm. The meeting was conducted in person at Buchanan Park Recreation Center, and via Zoom.

Present for the Board were Second Vice President Don Rosenthal, Treasurer Mary McGhee, and Secretary Nina Armah. First Vice President Betsy Hays arrived at 5:08pm. President Peter Eggers arrived at 5:29pm. Youth Advisory Board Member Tyler Guyton was also present.

Staff in attendance included Executive Director (ED) Cory Vander Veen, Executive Assistant (EA) Maddy Evans, Recreation Manager (RM) Brian Tucker, Lake House Manager (LHM) Krista Emrich, Grants & Strategy Manager (GSM) Liz Cohen, Facility Operations Manager (FOM) Bob Schmitz, Recreation Supervisor (RS) Jeff Sweet, Outdoor Recreation Specialist (ORS) Klaire Funderburgh, and IT Specialist (IT) Michael Coons.

Public in attendance were Deb Brobst, Matt Buzas, Sandy Buzas, Byron Buzas, Walker Buzas, TJ Rivers, Adam Hogan, Toby Jansen, Brody Rosch, Brian Rosch, Jenn Cicora, Mark Sirianne, Andrea Sirianne, and Bill Manning.

2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

On behalf of the EPRD Board of Directors, EA Evans presented Resolution #2023-003, the designation of July 2023 as Park & Recreation Month, to promote the importance of Park and Recreation services and to recognize the staff of the Evergreen Park and Recreation District.

MOTION

Director Rosenthal moved to accept Resolution #2023-003, the designation of July 2023 as Park and Recreation Month. Director Armah seconded and it passed unanimously.

3. JUNE 29, 2023 REGULAR MEETING MINUTES

MOTION

Director McGhee moved to approve the June 29, 2023 regular meeting minutes. Director Armah seconded and it passed unanimously.

4. GENERAL PUBLIC COMMENT

No public comment was made.

5. SKATEPARK PRESENTATION

Matt Buzas presented on behalf of the Evergreen Skatepark Coalition. There was a group of community members present at the meeting in support of the coalition, including children. Matt shared the findings from the Coalition's first public community meeting that was held on Wednesday, July 19th, 2023. He shared a video montage of different attendee's at the public meeting commenting on why they want to see a new skatepark in Evergreen. Over 100 people showed up to the event, and 79 signed in and shared information. 41 of these individuals indicated they are willing to volunteer on behalf of the Coalition and their mission. At the meeting, the Coalition gathered feedback from attendees about what they would want to see in a new skatepark. They found that people want obstacles in a skatepark that do not exist at the current skatepark. A skateable "pool" was the number one choice for obstacles, and Buchanan Park was the number one choice for site location. Matt also shared example concept drawings from parks that local Evergreen native and Coalition Supporter, Jaxon Statzell, created as part of his career as a skatepark designer. These examples showed how skateparks can be incorporated into the landscape of a park, which is what the Coalition believes that Evergreen would like to see because it makes it more of a community gathering space for all. Matt also shared cost estimates for what a skatepark could cost. Matt shared a road map of the process of getting a skatepark built. The Coalition is ready to form a partnership with EPRD and to begin grassroots fundraising, but don't feel that next step can be taken without partnership with EPRD. The Coalition is looking to work with Active4All, and EPRD Staff, to fundraise and get grant money. The Coalition would also like to see the skatepark project as a Step 1 priority in the Strategic Plan so that it is a priority for the community. The Board asked questions about current park size, year-round usability, and diversity of usage, and thanked Matt for his presentation.



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6. IT PRESENTATION

IT Coons gave a presentation regarding the upcoming migration from Google Workspace to Microsoft Office 365. Google has many limitations that create problems for EPRD staff. Michael shared several of the main limitations of Google Suite that are impacting EPRD staff, including file size limits, lack of offline support, and lack of end-point control. With Microsoft Office 365 you can work offline, group policy updates can be pushed easily, and it is more secure. IT also has more visibility and accessibility to staff devices. This would also give EPRD a new domain for email addresses. The new domain would be eprdcogov.gov. .gov domains are more secure as they have more strict security requirements set by the U.S. government. This will protect us against cybersecurity threats. Michael shared a breakdown of the migration process. Currently we are in the stage of obtaining the .gov domain. Once this is obtained, then the backend will be setup, licenses will be assigned to test users, Sharepoint will be built, and resources will be transferred to it from the Google Drive, then the system infrastructure will be set up, followed by testing and then deployment to all staff once the Google licenses expire. Microsoft Office 365 is slightly higher priced than Google Drive, though comparable, but provides more features and capabilities. Director Hays suggested that for public meetings we continue to use Zoom since most people are familiar with how to use this.

7. LAKE HOUSE PRESENTATION

EPRD had an awesome skating season. The 10 days we were open in December were very busy. The Lake House was up 40% for the skating season. Next season, we will have full access to the warming hut and will have benches and cubbies to make the experience more positive for skaters. We will also be opening up the Lake House Monday through Thursday so that patrons have access to the Lake House to get warm and sit down. Weather and construction heavily impacted boating revenue in May and June. The Lake House was open for boating only 10 full days in June. With the weather much better in July, we are on track to exceed budget. We will stay open through September weather permitting. We have also added additional night boating dates. Venue rentals are equally as busy as last year. We are on track to exceed budget 40%. The Lake House Team is doing their best to balance events between non-profit, community events and venue rentals.

ADDITIONAL DISCUSSIONS

ED Vander Veen provided updates. Kittredge Park is still in progress with the settlement terms and completing the terms for both parties. Once this is completed, action items will be put into place with the new trail. Jefferson County Open Space will be building the trail, and completing additional park improvements there. EPRD is a party on the settlement. Another survey has been completed of the park.

Staff met with the attorney to discuss language on the November ballot. At the August meeting there will be options for ballot language to review, so we would like to have an Executive Session to discuss this in more detail. We intend to have a September 5th special meeting to approve the ballot language that will then be submitted to the county for the November ballot.

Kudos to rotary for the INSPIRE Golf Tournament; they raised over \$12,000. Thank you to the Board Members who participated in the tournament.

We are planning another ELNT site walk through on Monday. Board Members are welcome and should notify staff if they would like to attend.

Director McGhee was approached by the American Legion Post 2001 and the Daughters of the American Revolution (Daughters). In Buchanan Park there is a Veterans Memorial where they honor the veterans from different wars. The Daughters want to add a plaque for the Revolutionary War, which is currently missing. The cost is \$2,400. It would be paid for by the Daughters, as would the installation, with a combined effort from the American Legion. The plaque would be placed on one of the existing rocks in the park. They are looking for approval from EPRD since EPRD owns the land and the park where this exists. The Board discussed and would like this new plaque to be the same size and material as the other plaques in the park. Cost, maintenance and installation would all be managed by the Daughters and American Legion. Director Rosenthal would like to see a mock up and template, and then go to the site to see what the mock up will look like where the plaque will be placed before any decisions are made by the Board. ED Vander Veen recommends a sub-committee to do a walk through and give direction. Directors Rosenthal and McGhee will be on this sub-committee. They are authorized to make the decision on the Boards behalf.



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8. INITIAL DRAFT OF THE AUGUST 2023 BOARD MEETING AGENDA

By-Law Review, Financial Update (brief), Executive Session for Bond Language, Draft Strategic Plan (45 min), ELNT Update

Director Eggers moved to adjourn the July 25th Board of Directors meeting. Director McGhee seconded and the meeting was adjourned at 6:37pm.

Respectfully Submitted,
Madalyn Evans
Executive Assistant



**A RESOLUTION OF THE
EVERGREEN PARK & RECREATION DISTRICT
July 25, 2023
Resolution Number: #2023 – 003
Designation of July as Park and Recreation Month**

WHEREAS, Evergreen Park & Recreation District is a special district in Jefferson County Colorado created in 1969; and

WHEREAS, Evergreen Park & Recreation District is an integral part of the community that provides parks and recreation for establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, the National Parks and Recreation Association has designated July as Parks and Recreation Month to promote the importance of parks and recreation in health and wellness, conservation, social equality, and to recognize hundreds of parks and recreation employees that maintain our Evergreen parks and recreation amenities; and

WHEREAS, Evergreen Park & Recreation District recognizes the benefits derived from parks and recreation resources and celebrates this designated month for all; and

NOW, THEREFORE, BE IT RESOLVED BY the Board of Directors that July 2023 is recognized as Park & Recreation Month in the Evergreen Park & Recreation District.

PASSED AND ADOPTED by the Board of Directors of the Evergreen Park & Recreation District, this 25th day of July 2023

By: 
Peter Eggers, Board President/Chair