



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

June 29, 2023

1. CALL TO ORDER / ROLL CALL

Director Eggers called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 8:32am. The meeting was conducted in person at Wulf Recreation Center, and via Zoom.

Present for the Board were President Peter Eggers, Vice President Betsy Hays, Second Vice President Don Rosenthal, Treasurer Mary McGhee, Secretary Nina Armah.

Staff in attendance included Executive Director (ED) Cory Vander Veen, Executive Assistant (EA) Maddy Evans, Recreation Manager (RM) Brian Tucker, Facilities Operations Manager (FOM) Bob Schmitz, Lake House Manager (LHM) Krista Emrich, Marketing & Communications Supervisor (MCS) Logan DeCicco, Programs & Guest Services Supervisor (PGS) Nancy Cooper, Financial Manager (FM) Debbie Jackson, Human Resources Manager (HR) Heather Facer, and IT Specialist (IT) Michael Coons.

Public in attendance were Monty Estis, Deb Brobst, Matt Buzas, Sandy Buzas, Byron Buzas, Walker Buzas, and Bill Manning.

2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

There were no announcements.

3. ~~JUNE 29~~ **MAY 23 (MSE), 2023 REGULAR MEETING MINUTES MOTION**

Director McGhee moved to approve the ~~June 29~~ **May 23, 2023 (MSE)**, regular meeting minutes as amended. Director Rosenthal seconded and it passed unanimously.

4. GENERAL PUBLIC COMMENT

District Residents Matt Buzas, Byron Buzas and Walker Buzas shared about a new community group they have formed and organized called the Evergreen Skatepark Coalition. The mission of the coalition is to raise funds and support to help build a new, modern skatepark in Evergreen. They believe that the skatepark that Evergreen currently has is outdated and underutilized, and that the location can be improved upon to a more centralized, visible location to enhance safety and usage. Matt has gotten a lot of positive feedback and support in conversations he has had with others in the community, which motivated him to start the coalition. He has created a website, logo, and other social media accounts. As they have shared it publicly, they have seen growing support. Their vision is to create something inclusive, accessible, centralized, and visible from a main road in Evergreen, that is more integrated into community park spaces. Matt would like EPRD to partner with the coalition in efforts to build the new skatepark on EPRD land. Most skateparks are typically funded by a combination of grassroots fundraising, grants, and city funds. Cost of the park would be dependent upon size and location of the skatepark.

District Resident Bill Manning shared that he knows community member Matt Buzas personally, and acknowledged his persistence and thoroughness in his ventures with the skatepark. Bill feels that young people have an inherent need to gather, and he sees building a new skatepark as an opportunity for this. Bill vouches for Matt, and feels that the skateboarding community deserves just as much support and facilities as other sports groups have. He encouraged the Board to give as much consideration as possible to the skatepark that is being proposed by Matt and the Evergreen Skatepark Coalition.

Director Eggers thanked Matt & Bill and advised that this is something that the Board will consider in the Strategic Plan.

5. YOUTH ADVISORY SELECTIONS

Director Hays and Armah, as well as EPRD staff, met with the Youth Advisory candidates. All candidates were excellent and are very involved in the community and EPRD. Directors Hays & Armah are proposing a couple of changes to the model of the program. They would like to remove the requirement that the Youth Advisors live in District, and also would like to propose that to start - one advisor serves for a 1 year term, and the other advisor serves for a 2 year term. This will allow for overlap in the program so that at each time a new Youth Advisor is brought on, the other will have already served for a year and gained experience in the program. The Board agreed with these changes. Director Hays will notify the two candidates who will be moving forward in the program.



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6. FINANCE UPDATE

FM Jackson presented areas of focus for the Finance Team over the past couple of months. She shared the 2023 budgeted revenues in the General Fund and where the revenues come from. The focus is on ActiveNet as 59% of our budgeted revenue is projected to flow through that system. This is the system we conduct business through where patrons pay for our services. The Finance Office is investing a lot of time in making sure that they are experts in this system as this system houses over 50% of district revenues and the majority of EPRD financial transactions. FM Jackson reviewed the difference between accounts receivable and unearned revenue. Unearned revenue is money that is sitting in EPRD's checking account for services that have not yet been provided to the purchaser. In the event that something happens that we can no longer provide that service to the purchaser, that money is due back to them. Previously, we were recognizing this as revenue as soon as it was paid to us, even if the service was to be provided in the future. We have changed the way that we are accounting for this and instead, we are recognizing this unearned revenue on a monthly basis and counting this revenue only when services are provided. This makes the most sense for EPRD, as we are only recognizing revenue as revenue is earned. She provided an overview of the transaction journey and how revenue gets presented in financial statements. As we evolve, the accounting methods are as well, providing the foundation for EPRD to move into a cost recovery approach. In addition the Finance Team is working towards all ActiveNet activity being recorded in the internal financial statements according to Generally Accepted Accounting Principles. FM Jackson also reviewed revenues earned on an accrual basis for January and February 2023.

7. INITIAL DRAFT OF THE JULY 2023 BOARD MEETING AGENDA

ELNT Update, Finance Update, Strategic Plan, Lake House Update

Director Hays moved to adjourn the June 29th Board of Directors meeting. Director Eggers seconded and the meeting was adjourned at 9:50am.

Respectfully Submitted,
Madalyn Evans
Executive Assistant