



## RECORD OF PROCEEDINGS

### EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING

May 23, 2023

#### 1. CALL TO ORDER / ROLL CALL

Director Don Rosenthal called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:33pm. The meeting was conducted in person at Buchanan Park Recreation Center, and via Zoom.

Present for the Board were President Don Rosenthal, Second Vice President Betsy Hays, Treasurer Mary McGhee, Secretary Peter Eggers, and new-elect Director Nina Armah.

Staff in attendance included Executive Director (ED) Cory Vander Veen, Executive Assistant (EA) Maddy Evans, Grants & Strategy Manager (GSM) Liz Cohen, Recreation Manager (RM) Brian Tucker, Facilities Operations Manager (FOM) Bob Schmitz, Lake House Manager (LHM) Krista Emrich, Recreation Supervisor (RM) Jeff Sweet, Marketing & Communications Supervisor (MCS) Logan DeCicco, Programs & Guest Services Supervisor (PGS) Nancy Cooper, Lake House Supervisor (LHS) Jarred Lilyhorn, and IT Specialist (IT) Michael Coons.

Public in attendance were Monty Estis, Deb Brobst, Lindsay Frost, Chase Courington, Danielle Morrissey, Chad Cherefko, Laura (last name undisclosed), JR Clanton, Becky Dunlap, Bill May, Bob Tabor, and Larry Flowers.

#### 2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

Board and staff recognized Monty Estis for his 7 years of service on the EPRD Board.

#### 3. APRIL 25, 2023 REGULAR MEETING MINUTES

##### MOTION

Director McGhee moved to approve the May 23, 2023, regular meeting minutes as amended. Director Hays seconded and it passed unanimously.

#### 4. GENERAL PUBLIC COMMENT

District Resident Danielle Morrissey commented on the increased cost of the Lake Boating Pass. She is concerned with the continuous increase in pricing compared to other local and national parks prices. She stated that if there are 3 people in a family, they are looking at paying \$300 to use this local facility that is open less than 120 days per year. She feels this is unreasonable, and wants to bring it to the Board's attention as something to consider. The Board acknowledged this. While the current rates will not be changed at this time, district-wide rates are something the Board will be looking at with the Strategic Plan.

#### 5. OATH OF OFFICE ACKNOWLEDGEMENTS

ED Vander Veen acknowledged Director Armah's official start of term and welcomed her to the Board of Directors. EA Evans also acknowledged Director Rosenthal's re-election and new term officially starting.

#### 6. ELECTION OF OFFICERS

Director Rosenthal opened nominations for the Election of Officers.

Director Hays nominated Director Armah as Secretary, and Director McGhee as Treasurer. Director Rosenthal nominated Director Hays as First Vice President. Director McGhee nominated Director Eggers as President and Director Rosenthal as Second Vice President. The Board also agreed to elect officers for 1 year terms on a yearly basis moving forward.

##### MOTION

Director Rosenthal moved to accept the nominations for the officers as discussed, effective immediately. Directors Eggers seconded and it passed unanimously.

#### 7. EXECUTIVE DIRECTOR UPDATE

ED Vander Veen sent the Executive Director Update via email prior to the meeting in the essence of time. He also acknowledged the other accomplishment of the new outdoor volleyball courts. The Board discussed whether this was announced to the public. RM Tucker explained that parks is working on signage and that the schedule is put together. This will be promoted soon.

RM Tucker added that the Disc Golf course is also up and running after adjustments and improvements have been made.

Regarding the Evergreen Lake North Trail (ELNT) project, the water line construction started last Monday, and was an addition onto the contract. There were conflicts between the wall and water line for about 900 ft. In the interest of timing, cost, and schedule, we partnered with EMD to replace 900 ft of pipe. This is a great addition to project as it helped increase ground stability. Improvements to the traffic control



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plan have been ongoing based on feedback from community and stakeholders. There was a major delay on Monday that was unrelated to our project. We have been in communication with Jefferson County about this. More regular flagging at Meadow Drive & Hwy 74 has been implemented, which has improved traffic there. Douglas Park Road has seen improvements in the improper use of traffic. We continue to try to be as proactive as we can with the community. Dirt from the trail has also begun to be removed and deposited around the District where needed on District roads, lots, and trails. Kudos to the Park Operations team for this. They are doing 20-28 truck loads of dirt distribution per day. This reduces costs that are associated with a vendor disposing of the dirt instead. As Park Operations focuses on this project, other initiatives around the District that the Park Operations team is working on may be impacted. Director McGhee asked if Lake House attendance has been impacted, and ED Vander Veen explained it has not.

#### **8. OLD BUSINESS & UPDATES**

ED Vander Veen stated that our Marketing & Communications Team is working on upgrades to the website, including photos of staff on each page, and an employee intranet that will standardize different District documents and policies. ED Vander Veen acknowledged the heavy lift and hard work this has taken.

#### **9. EXECUTIVE SESSION**

##### **MOTION**

Director Eggers moved, Pursuant to C.R.S. Section 24-6-402(4)(a), that we enter into a discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. Director McGhee seconded and it passed unanimously.

#### **10. BOARD OF DIRECTORS DISCUSSION / ACTION ITEMS**

Director Hays is excited for summer activities to be starting, and that the Lake House is going to be getting busy.

Director Eggers urges all to visit the community garden. The garden beds were put together in just 3 hours with the help of volunteers and community members on Saturday. ED Vander Veen extended thanks to Director Eggers and his team for construction the garden beds.

#### **11. INITIAL DRAFT OF THE APRIL 2023 BOARD MEETING AGENDA**

Youth Advisory Selections, By-Laws, Director Responsibilities, Finance Review, ELNT, Strategic Plan/RFPs, Bond Initiative Timetable

#### **14. ADJOURNMENT**

Director Rosenthal moved to adjourn the May 23rd Board of Directors meeting. Director Eggers seconded and the meeting was adjourned at 7:02pm.

Respectfully Submitted,  
Madalyn Evans  
Executive Assistant