



RECORD OF PROCEEDINGS

EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING APRIL 25, 2023

1. CALL TO ORDER / ROLL CALL

President Don Rosenthal called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:00pm. The meeting was conducted via Zoom. Present for the Board were President Don Rosenthal, First Vice President Monty Estis, Second Vice President Betsy Hays, Treasurer Mary McGhee, and Secretary Peter Eggers. A quorum was present. Staff in attendance included

Executive Director (ED) Cory Vander Veen, Executive Assistant (EA) Maddy Evans, Recreation Manager (RM) Brian Tucker, IT Specialist (IT) Michael Coons, Lake House Supervisor (LHS) Jarred Lilyhorn, Financial Manager (FM) Debbie Jackson, Facility Operations Manager (FOM) Bob Schmitz, Recreation Supervisor (RS) Jeff Sweet, School Age Specialist (SAS) Klaire Funderburgh, Marketing & Communications Supervisor (MCM) Logan DeCicco, and Programs & Guest Services Supervisor (PGS) Nancy Cooper. Public in attendance were Kathy Fasold, Deb Brobst, Nina Armah, Michael Persichette, John Dunlop, and Robert Gottsman.

2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

EA Evans announced that this is Monty's last official BOD Meeting, and that a thank-you gift will be presented to him at the May BOD meeting.

3. MARCH 28, 2023 REGULAR MEETING MINUTES MOTION

I, (Director Hays), move to approve the March 28, 2023, regular meeting minutes as amended. Director Eggers seconded and it passed unanimously.

4. GENERAL PUBLIC COMMENT

Public Member and incoming Director Nina Armah introduced herself.

5. UNDERWRITER PRESENTATION

Michael Perischette gave a presentation regarding underwriting. He went over a brief history of RBC, and shared about the services they provide for Special Districts. He reviewed the two funding mechanisms that can be utilized in Colorado- General Obligation Debt, and Certificates of Participation. The biggest difference between the two is that the former requires voter approval, and the latter does not as it is appropriated annually by the Board. Michael also reviewed the existing district debt and mill levies, as well as sample tax impact scenarios for varying project sizes. The Board and Michael discussed ways to approach this without raising the mill levy, and the revenue that would be generated if the District kept the mill levy the same as it is currently. Michael also presented the general election timeline if the District wanted to move forward with one of the presented funding mechanisms. This timeline expands from July 28-November 7th (Election Day).

6. FITNESS EQUIPMENT PROPOSAL

FOM Schmitz presented the Staff Report and recommendation for replacement of fitness equipment at WRC and BPRC. Staff worked with Ken Greenburg of Commercial Fitness Solutions to assist with providing options for refreshing the weight/cardio areas in both centers. The original budget was \$40,000, and then staff was asked by the Board to see what the outcome of the project could be if the budget was increased another \$40,000-\$60,000. Staff put together some options for replacements, which includes a combination of both pre-owned and new equipment. Most of the updates would be made in the Wulf Recreation Center. The proposal also included a new layout for the Wulf Weight/Cardio Room. RM Tucker explained that these improvements are based on end of life equipment, requests from patrons, and assessing what an updated fitness center looks like and what our needs are. The Board and Staff discussed process for removal of existing equipment, and opportunities for resell. Resell is not an option because of the age of the equipment, and the inability to get replacement parts. The vendor will remove the equipment from the facility at no cost. Staff also shared that they have reprioritized replacing fitness equipment over adding turf to the outdoor area at BPRC until Strategic Plan results are reviewed. The Board discussed whether it was necessary to purchase the new treadmills with TVs or not, and decided that it would make the most sense to purchase 3 with TVs and 3 without to accommodate different patron preferences.

MOTION



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I, Director Eggers, move that we approve the staff recommendation of spending an additional \$62,955.50 on new fitness equipment and include in that budget an additional amount of money for 3 TV screens on the treadmills. Director Rosenthal seconded the motion and it passed unanimously.

7. EXECUTIVE DIRECTOR UPDATE

The Earth Day event was a success. Despite the snow and cold temperatures, there were still over 30 volunteers that came to the event, including children. Over 60lbs of trash were picked up and families enjoyed other activities. Special thanks to Directors Hays and McGhee for cutting the ribbon, and Barb Getz for assisting us with getting the grant for the bear-proof trash cans.

Additional details about the Leadership Evergreen Mural were distributed to the Board prior to this meeting, and ED Vander Veen asked for further direction on this. In order for the EPRD donation to be acknowledged on the mural plaque, we would need to donate \$5,000. Anything less than that is acceptable as well, it just would not be acknowledged the same ways. Some of the Board Members identified that they would like to make the \$5,000 donation because supporting the arts has been one of the goals of the District, and that it would visibly show our support to this cause right in the middle of downtown. Other Board Members felt that this does not align with EPRD's mission statement and that it would be going outside of our scope while setting a bad precedent. There is also concern from the Board that tax payers may question donating funds for this when this was not planned in our budget. Three out of five of the Board Members opposed making this donation, so it will not be made.

The Evergreen Lake North Trail Project is moving forward. The guard rail will be coming out on Monday or Tuesday. The detour will go in place Monday at 9:30. There will still be some traffic delays with alternating lanes, which the community has expressed frustrations about, but the detour placement should make this smoother. We are working with EMD on a substantial change order. The waterline on the trail is closer to the wall than parties expected. More updates will be provided to Peter and Betsy once we have clarity on negotiations being made on the cost-share of splitting that pipe. The cost estimate for replacing the water pipe is about \$278 per linear foot, understanding there is still negotiations being made with what type of pipe we are doing and how it will be installed. We want to avoid high-risk issues. We are also working closely with CDOT to get the intersection light cleaned up.

Staff met today regarding Employee Housing. We went through criteria, schedule, timing, and other logistics. There will be another meeting next week to finalize the criteria, lottery system, and application process. Notice has been given to tenants at one of the properties, and our goal is to start applications in mid-May.

There is a Downtown Meeting tomorrow at 9am at the EPRD Admin Building as part of an effort in the Strategic Plan to hear from business owners, landlords, and more about the interaction of downtown with events and recreation.

For the Strategic Plan, we are planning a May 9th Board of Directors Work Session, which will be our findings meeting with our consultants. They will present the feedback we received from the statistically valid survey, along with the other key metrics we've heard from. On May 23rd, we will have the normal Board Meeting with an extensive discussion and Work Session for prioritization. We also have an internal staff meeting on May 10th with the consultants that will be for staff visioning and recommendations.

The garden expansion is in progress. We also now have a mobile recreation trailer that we will be decking out so we can provide recreation at different parks.

8. OLD BUSINESS & UPDATES

The Board made comments on the Management Staff report regarding the District's reworking of the disc golf course, and the current and suggested mailing list processes. Director Hays asked about the finalized numbers for the last quarter of 2022, since as of the last Board Meeting, taxes for December were not finished. FM Jackson said she will put this together and share it with Cory to be distributed to the Board.

9. BOARD OF DIRECTORS DISCUSSION / ACTION ITEMS

Installation of garden beds will be weekend of May 21st in the community garden. Peter extended invite to all.

Cory's goals for 2023 got sent around and the Board shared no objections; Director Rosenthal will send a note to HR Facer so Human Resources can notate this for the next review year.



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10. INITIAL DRAFT OF THE MAY 2023 BOARD MEETING AGENDA

Presentation of Thanks for Monty's Service, Acknowledging New Oath for Nina, Election of Officers, ELNT Update, First Quarter Numbers & Audit Update. For the June Board of Directors Retreat, we will plan to review by-laws.

14. ADJOURNMENT

I, Director Estis move to adjourn the April 25, 2023 Board of Directors meeting. Director Eggers seconded and the meeting was adjourned at 6:54.

Respectfully Submitted,
Madalyn Evans
Executive Assistant