



## RECORD OF PROCEEDINGS

### EVERGREEN PARK & RECREATION DISTRICT REGULAR MEETING February 28 2023

#### 1. CALL TO ORDER / ROLL CALL

President Don Rosenthal called the regular meeting of the Board of Directors (Board) of the Evergreen Park & Recreation District (EPRD/District) to order at 5:03 pm. The meeting was conducted via Zoom and in person at Buchanan Park Recreation Center. Present for the Board were President Don Rosenthal, First Vice President Monty Estis, Second Vice President Betsy Hays (5:05 pm), Treasurer Mary McGhee, and Secretary Peter Eggers (5:25 pm). A quorum was present. Staff in attendance included (ED) Executive Director Cory Vander Veen, Recreation Manager (RM) Brian Tucker, Human Resource Manager (HR) Heather Facer, Facility Operations (FO) Bob Schmitz, Grants & Development Manager (GDM), Liz Cohen, Lake House Manager, Krista Emrich, Lake House Supervisor, Jarred Lilyhorn, Children's Program Supervisor, Abby Kenner, Recreation Supervisor Jeff Sweet, Program and Guest Services Supervisor, Nancy Cooper, and IT Solutions Analyst, Michael Coons. Public in attendance were Deb Brobst, David Greist, John Hays, and Ken Schranz. Prior notice of the meeting was given.

#### 2. ANNOUNCEMENTS & CHANGES TO THE AGENDA & CONFLICT OF INTEREST DISCLOSURE

The agenda was changed to remove item #5 and item #6. Abby Kenner was introduced as the new Children's Program Supervisor. She has 23 years of experience with youth development. Has previously worked at the YMCA.

#### 3. JANUARY 24, 2023 REGULAR MEETING MINUTES

##### MOTION

I, (Director McGhee), move to approve the January 24, 2023, regular meeting minutes as amended. Director Estis seconded and it passed unanimously.

#### 4. GENERAL PUBLIC COMMENT

Ken Schranz spoke about Kittredge park and the land being contested between Jefferson County Open Space and a homeowner. He believes the government should stay out of it. David Greist suggested that EPRD should do a one year fundraiser for Wulf pool. He suggested an auction and naming rights to the pool.

#### 5. DISTRICT FINANCING OPTIONS

Removed from agenda.

#### 6. Q4 FINANCIAL UPDATE

Removed from agenda.

#### 7. FACILITY STATISTICS

RM Tucker presented the facility usage statistics for Buchanan Park and Wulf Recreation Centers. This data is for drop-in programs. Leagues and enrolled classes are not included in this report. Directors Hays, McGhee, Rosenthal and Estis all discussed the need to see the league and class enrollment numbers too. Director Estis questioned the numbers' accuracy. Director McGhee commented that there are many ways to gather different statistics, it depends on what the board wants to see. Director Hays asked about the pool statistics, where the numbers dropped. This was due to extended maintenance on the pool at Wulf. Discussion revolved around improving the process of getting the correct information as to where patrons are going.

#### 8. YOUTH ADVISORY COUNCIL DISCUSSION

Program & Guest Services Supervisor Cooper presented the updated Youth Advisory application. Director Hays asked if a background check was necessary. It is a requirement for all EPRD employees and recurring volunteers. The Board would like to add a question about District residency.

##### MOTION

I, (Director Hays), move to add the youth advisory application as amended for two volunteer positions attending the Board meetings. Director Rosenthal seconded and it passed unanimously.

#### 9. ELECTION UPDATE

Program & Guest Services Supervisor Cooper reported that as of 5 p.m. the May election was canceled. There were four applications, one was not complete. Steve Beck withdrew to save the district money. Don Rosenthal and Nina Armah will be the newly elected Board members.

#### 10. EXECUTIVE DIRECTOR REPORT

ED Vander Veen asked GM Cohen to discuss the Strategic Plan. The survey and the project list will be the focus of the work session. BerryDunn is planning to be there during the first hour and a half. Director Rosenthal asked if they needed to be at the work session. The sample survey will be online during the session,



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so the Board can try it out. (ED) Vander Veen reported that ELNT project is moving forward. They are working on the timeline. Potholing is coming up shortly for the waterline. Once the mobilization happens the 120 day one way road will come into place. The subcommittee will join once a month on the owner's team meetings. He also discussed the possibility of employee housing in the units we own in Bergen Park. Director Rosenthal would like us to get out of the business of renting and use the park for the community. Director McGhee would like to make sure that revenue does not go down. Director Eggers talked about the ability to retain employees by offering this perk. Director Hays commented that we need to give plenty of notice for the people who are currently living in the homes. EPRD staff will have a plot in the community garden.

#### **11. OLD BUSINESS AND UPDATES**

The Board reviewed the management update. Director Hays would like senior programming added to the management report. Director Rosenthal asked about the mural that is going to be painted at Buchanan Park Recreation Center. (ED) Vander Veen will give a report next month on upcoming projects.

#### **12. BOARD OF DIRECTORS DISCUSSION/ACTION ITEMS**

Staff vs Board monthly challenges were given out to the Board. Director Rosenthal asked about posting on the community board. Nonprofits are allowed to put up flyers with staff approval. He will talk to RM Tucker more about this offline. Director Hays commented that the Lake and facilities are crowded and staff is doing a great job.

#### **13. INITIAL DRAFT FOR MARCH 2023 BOARD OF DIRECTORS MEETING**

Strategic Plan, Fiscal 2022, Active4All presentation, CAE murals,

#### **13. EXECUTIVE SESSION**

I, (Director Rosenthal) move into executive session pursuant to C.R.S. 24-6-402(4)(a) for discussion of purchase, acquisition, lease, transfer or sale of any real or personal property interest. Director Eggers seconded and it passed unanimously at 7:14 p.m.

Respectfully Submitted,  
Nancy Cooper  
Acting Executive Assistant